

# Revista Catalana de Micologia (RCM)

## INSTRUCTIONS TO AUTHORS

The Revista Catalana de Micologia (RCM) accepts articles preferably written in Catalan, Castilian or English although French and Italian are also accepted. Although there is no limit to the size of the paper, articles longer than 20 pages are subject to approval by the Publication Committee. Below is a tabulated list of the requirements for the preparation of the manuscript. We advise authors to tick the boxes on completion of the recommendations/requirements and send them on a separate sheet as an attachment to the manuscript.

The originals and the check sheet should be sent electronically to: [Revista@micocat.org](mailto:Revista@micocat.org). If the work is too heavy (especially photographs) for normal electronic mail, alternative systems (e.g. Dropbox) could be used. Post office mail, CD's, DVD's, etc. will not be accepted

The text should be written in \*.doc or \*.docx formats of Microsoft Word

Articles should be written in "Time New Roman" characters, body 11 and space 1,5

Page size DIN A4, with margins of 2,5 cm. (upper and lower) and 3 cm. (right and left)

Underlining, tabulations, bold letters and indentations should be avoided

**Only** (see exceptions in the "Bibliography") genus and species names should be in italics. For supra generic categories, only the first letter is in upper case if the taxon is written in Latin. Otherwise it should be in lower case (e.g. Tricholomataceae, tricolomataceas).

The titles of the different sections will be in capitals (INTRODUCTION, MATERIALS AND METHODS, BIBLIOGRAPHY, etc.).

The first page of the article should mention in the following order:

The title of the article in capital letters

The author(s) with a complete postal address, email and telephone number

A SUMMARY **in the original Language of the article** not to exceed 15 lines with a maximum of 6 KEY WORDS (in capitals) which should not be in the article's title.

A second ABSTRACT **in English** with the title of the article and 6 key words with the same criteria as for the original language.

### Bibliography:

This section should be capitalized: BIBLIOGRAPHY

The following models should be followed:

KÜHNER, R. & ROMAGNESI, H (1978).- *Flore analytique des champignons supérieurs*. Ed. Masson, Paris. 557 pp.

ORTON, P. D. (1960). - New check-list of British agarics and boleti. III. *Trans. Brit. Mycol. Soc.*, 43(2): 159-439

[] Citations in the text should be as follows: “according to FRIES (1937)”, “BON & BELLU (1966)”, “MALENÇON et al., 1975)”, or: (PEGLER, 1974: 234)”

[] Only the papers mentioned in the text should be referred to. The final bibliographic list should be arranged alphabetically by the authors name and their papers listed chronologically.

#### New taxons and combination descriptions:

[] All new descriptions of taxons or combinations proposed in the article should be previously registered at Mycobank and the author(s) should provide the registration number to the editors of the RCM. Otherwise the new name is not valid according to the new Nomenclatural Code.

[] The new regulations of the Nomenclatural Code, should be followed strictly (e.g. for a new taxon an English description should be provided, not a Latin one as it was before).

#### Illustrations, Photographs, Figures, Tables

[] Photos either in black and white or in color will be sent electronically (jpg, tiff), ready to be reproduced directly. They should be sent separately from the text with a minimum resolution of 350 dpi.

[] Drawings should also be sent electronically but with a minimum of 600 dpi resolution. They should be in “Scale of Grays”, never in “Duotono”.

[] Composition of the plates should conform to the RCM format (20 x 13,5 cm). The Publication Committee will adapt other sizes in case these instructions are not followed.

[] A mixture of black + white photos, color photos + drawings should not appear in the same sheet.

[] Numbers and signs on the figures (arrows, scales, etc.) should be incorporated using imaging editing techniques. We recommend Photoshop.

[] The scales should be in the form of a bar and the magnitude of it indicated in the figure explanation. Indications such 400x will not be accepted.

[] All figures and tables should be referenced in the text and will be referred to as “see Fig. 1, Table 2, Figs. 2-5” etc.

[] The tables should be presented with the text but on a separate sheet.

[] The figures and tables explanations should be presented in separate sections as “FIGURE CAPTIONS or TABLE CAPTIONS” together with the text as well as at the end of BIBLIOGRAPHY.

Upon receiving the articles, they will be submitted to the Publication Committee specialists for revision. Corrections and comments made by the specialists will be returned to the author(s) for their consideration. The acceptance of this condition is unavoidable to start the revision of the article.